

ERA/EFT – Online Registration

1. Direct Provider to Online Registration Site via Phone or Email

<u>www.instamed.com/eraeft</u>

• Address any questions the provider may have about our system. We can explain the levels of protection we have in place to preserve the provider's personal and business information.

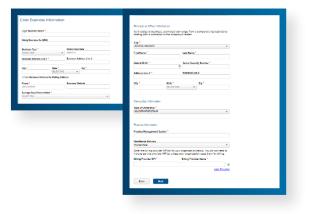
2. Enter Email and Tax ID to Begin

- The InstaMed Network Development Representative (NDR) will explain what information the provider needs to have ready before getting started.
- This information includes: NPI, TIN and bank account

nstaMed Healthcare Payments Accou	nt
Register for your InstaMed Healthcare Payments Account and get paid! Email *	PAYER PAYMENTS - ERA/EFT Only Payments Payments Payments Payments
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3. Enter Business Information

- The NDR will help guide providers through general questions they have throughout the online registration process.
- The most frequently received questions in this section are about the Remittance Delivery, and Practice Management System fields.





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4. Bank Account Information and Contact Section

- The NDR can explain the penny test deposit used to verify the provider's bank account information.
- The provider will also create their login credentials for entering the Provider Portal in the future.

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5. Terms & Conditions – Completion

- If the provider has any active virtual cards they want to convert to EFT, they can select "Yes" here.
- The provider can download and print our Terms and Conditions.
- Completion will lead to a "Congratulations" page. The NDR will explain that someone from our Contracting department will reach out in 2-4 business days to verify their information and finish the enrollment.

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